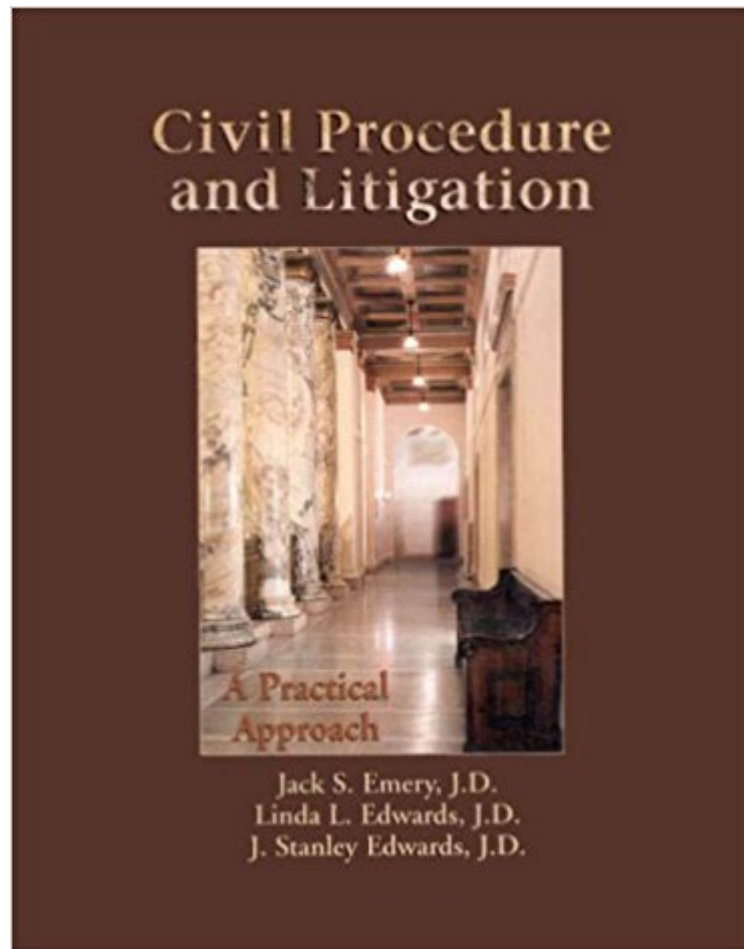




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# **Civil Procedure & Litigation: A Practical Approach (Paralegal)**



## Synopsis

Integrating legal theory with practice in a most unusual way, this user-friendly text uses an intriguing story line to engage students. Workshops take users through the steps of preparing a case for trial - from drawing up pleadings and motions to computing time. "Putting It Into Practice" questions appear throughout each chapter, challenging students to apply each concept as they read along. Significant emphasis is placed on local and state rules and the text provides space for students to write in the rules and procedures that apply to them. Users are encouraged to create a "forms file" so they have a notebook of forms they can take with them to their first job. Other pedagogical tools include "Procedural Ponderables" that challenge students to think beyond the rules, "Litigation Lingo and Logistics" that provides hypotheticals and interesting exercises, and "Techno Tips" that introduce readers to helpful computer programs, formatting, and other technical issues. Key words: Traditional approach

## Book Information

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## Customer Reviews

JACK S. EMERY, J.D. Jack Emery practiced as a litigation attorney in Phoenix, Arizona for nearly twenty years before taking up a second career as a community college professor. He graduated first in his class from the Arizona State University College of Law. He has a bachelor's degree in civil engineering and a master's degree in biomedical engineering in addition to his law degree. Jack is a licensed patent attorney. Dr. Linda L. Edwards was an attorney and author, having written or co-written seven textbooks in the legal assistant field. She was an instructor in the Justice and Legal

Studies Department at Phoenix College for 24 years until her retirement in January 2001. During her tenure as program director, she was responsible for creating dozens of new classes in both legal assisting and criminal justice. J. Stanley Edwards has been an Arizona attorney since 1975, serving as a general practitioner for all but two of those years. He has co-authored five textbooks on paralegal studies with his wife, Dr. Linda Edwards. He is a judge pro tem in the civil division of the Maricopa County Superior Court and was a judge pro tem in what is now the Family Court. Additionally, he is a certified arbitrator in the District Court of Arizona.

It should've been cheaper smelled like cigarette smoke! The covers were torn and worn more than the person stated and the insides were completely written in.

Great book for just getting started. It explains things well to get the basic ideas down without going into too much detail.

love it

This is a standard droll text book with the standard droll information. It also has helpful tips like that paralegals should know how to use MS Word, including the bells and whistles like spelling and grammar check and the thesaurus. Also, the person who had the book before was a sexist who had too much time on their hands and crossed out every instance of the word "her" to replace it with "his" and crossed out the use of "Jane Doe" and replaced it with "John Doe". But delivery was quick and before the estimated ship date.

The book was well packaged for shipping and the book itself was in great shape. I have nothing but good things to say about my first experience with .com. I am getting ready to make my second purchase with no reservations. I would like to add that I received my book within less than a week. I believe it was 6 days after my order. Thanks again! You saved me well over 120 dollars and that was just one book~!!

This is a very useful resource tool for detailed step by step processes and instructions. The glossary has detailed explanations of the terminology used in the legal environment.

This book is an excellent "nuts and bolts" guide to civil procedure, and the preparation of court

papers. It helped me successfully defend myself from a money grab by an ex girlfriend regarding a jointly owned ranch. I fired my expensive lawyer after 18 months, and settled my case in 6 months. She and her lawyers were killing me with legal expenses. By filing my own motions, (motion for protection, motion to compel, discovery demands, motion for sanctions, etc), I was able to reverse that trend, and "expense" her into a favorable settlement.

Suprisingly I enjoyed this learning experience. This book was full of information, examples, and procedures. It takes time to get thru this study but the information you get will be the basics that will stick with you.

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